Subject: Invitation to Participate in Enterprise Directory Focus Group

Dear Colleagues:

Recently, the ITCommons initiated the first phase of the Enterprise Directory Services Project. Its purpose is to create a visionary architecture and plan for identity management, roles, data sharing and reconciliation, and directory services that reach far beyond current system and organizational constraints to provide a foundation for future uses and applications across the campus that have not yet been dreamed. This architecture will describe services and functionality that allow units across the campus to build high-quality local and infrastructure services quickly and with the fewest resources. We will build this vision as a University community that will enable and serve us all, while allowing for the unique needs of University units.

Characteristic of an IT Commons initiative, an integral step for the project team is to collect the diverse directory service needs identified by units throughout the institution. A well-defined set of requirements will be a key factor in the successful delivery of an enterprise directory that includes the features most useful to units across campus. To this end, the Enterprise Directory Core Team has scheduled a number of requirements-gathering focus groups.

We would like to invite you or your delegate(s) to attend one of these focus groups. Your ideal representative will be familiar with the current use of and requirements for directory services in your unit. Examples of possible uses include things such as account provisioning, ID management, access control, roles data, and so on. In addition, s/he will be aware of any current needs already planned or currently under development in your unit as well as features envisioned for future use.

Focus Groups have been scheduled at the following times and locations with the intent of providing convenient options for participants:

- April 2, 10:00 a.m. – 11:30 a.m., 1180 Media Union
- April 6, 10:00 a.m. – 11:30 a.m., G250 Wolverine Tower
- April 7, 1:00 p.m. – 2:30 p.m., 1034b Amethyst Room, Administrative Services Building
- April 8, 1:00 p.m. – 2:30 p.m., G250 Wolverine Tower
- April 12, 10:00 a.m. – 11:30 a.m., 5075 Fleming Building
- April 13, 10:00 a.m. – 11:30 a.m., 5075 Fleming Building
- April 15, 3:00 p.m. – 4:30 p.m., 1034b Amethyst Room, Administrative Services Building
- April 19, 10:00 a.m. – 11:30 a.m., 1180 Media Union

Since Focus Groups will be limited to 10-15 people, participants are asked to register by responding via email to ED-Focus.Groups@umich.edu and indicating their top three session choices. Registrations will be confirmed via email and, to enable advance preparation, registrants will be sent a copy of questions that will be raised during the focus group. Please direct any questions you may have about the Focus Groups to EDC-Team@umich.edu.

Your input is a critical component in the success of the Enterprise Directory Services Project. Thank you in advance for your willingness and effort to participate in a requirements-gathering Focus Group.

Best regards,

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