**Project Activities:**
Project planning began in August of 2005 after hiring a Technical Lead, Luke Tracy, having him attend an Internet2/NMI Identity Management CAMP and bringing him up to date on Phase 1 project work and current data sources. Luke worked closely with Liz Salley from MAIS to create a project plan and vet it with various MAIS and ITCS personnel. They worked together to create a Project Scope document, Communication Plan, Design Team Charge, Governance Board Charge, Risks and Issues Log, and Roles and Responsibilities document.

A new website for Enterprise Directory has been created. Phase 1 project documentation has been re-located here as well as all new documentation. CTools sites have been established for both the Design Team and the Governance Board. This website will be announced in the near future to ACSF and the Enterprise Directory Project Updates email group established during Phase 1.

**Design Team Activities:**
The Design Team was launched October 4, 2005. The team is meeting weekly and is currently on schedule. Some investigation was made into the use of the Burton Group consulting services to aid in the writing of the RFP. The proposed cost was more than the perceived value that they would add. The process of using their services in this way would also add substantial time to the project. Currently, an alternate use of their services is being evaluated where they would be involved only in the evaluation of the vendor’s responses to the RFP. This still seems to be a poor value.

The Design Team has drafted requirements and questions to be included in the RFP for some of the primary components of the Enterprise Directory, including the user interface and the connectors.

**Governance Board Activities:**
The Governance Board was launched October 17, 2005. At the launch meeting, Laura Patterson shared that she felt that the Enterprise Directory Project was well positioned to be successful due to the established communication channels within the ITCommons and the policies and procedures that MAIS Campus Community is already working on with regards to the intersection of data about people. She identified the projects major challenges as being able to produce a solution that meets the needs in timely manner and in helping the IT leaders and management understand what an Enterprise Directory is and why it is important.

The initial Governance Board meetings will focus on defining the population and data sources for inclusion in the Enterprise Directory, and common person attributes. The Board will establish a regular practice of posting updates to the ED Web site roughly twice per month. The first such update is expected to be posted the week of November 28, 2005.

**Next Steps:**
In the next month, the Design Team will be completing the requirements and RFP questions and working to finalize the RFP. The RFP will be issued December 9th.